

## 4 Things to look for when choosing a shredding company

- 1) Did you know that there are several ways to shred your documents?
  - A) Cross cutting
  - B) Pierce and Tear
  - C) Strip Shredding (5/8 wide and the length of your document)
  - D) *Pulverization (the newest and most secure form available)*
  
- 2) Do you know that some companies
  - A) Outsource your shredding in loose form to another recycler with out security measures in place
  - B) Do not have video surveillance in place as added security
  - C) Do not have a enclosed cleared personal only area
  - D) Hand feed the shredding machinery, looking through documents
  - E) Send your shred overseas for recycling
  - F) *Pulverize in secured areas, bale your shred in their own facility, and send the bales to companies for recycling in the USA only*
  
- 3) Always look at the companies web site
  - A) What kind of shredding are they performing (refer to question #1)
  - B) Are they associated with local chambers, green business, &/or NAID AAA certified (National Association of Information Destruction)
  - C) Would you be supporting local business? Where are corporate offices?
  - D) If they run a video, watch for security measures
  
- 4) Can you make an unannounced visit to the company? Go to the company and see first hand how their security measures are working and look at samples of their shred removed from the machinery while you watch.

Please give me a call and I would love to chat about any questions that you have now or in the future.

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*“We are here to make your world more secure”*